



228 S. MASSACHUSETTS AVE.
 LAKELAND, FLORIDA 33801-5086
 863/834-6012
 TDD 863/834-8333

FENCE CHECKLIST

Revised 1/24/2020

PLEASE INCLUDE THE FOLLOWING ITEMS IN THE ORDER SHOWN BELOW

<input type="checkbox"/> Fence Permit Application	Complete all information on the Fence Permit Application in the spaces provided. If information requested does not apply to the construction being performed, insert "N/A" for "not applicable". For further information or questions on the completion of the Building Permit Application, contact the Building Inspection Division at 863-834-6012 or buildinginspection@lakelandgov.net .
<input type="checkbox"/> Survey/Site Plan	Survey/Site Plans must be legible, drawn to scale and include the following: (1) Property lines (2) Property dimensions (3) Existing structures (4) Proposed fence locations (5) All setbacks (6) Height of proposed fence (7) Materials used for proposed fence. The Residential Site Plan Guidelines may be used to draw the layout provided that it is drawn to scale. Block wall fences will require detailed drawings and may be required to be engineered. The block wall fence will be applied for under a Building Permit Application . BID SHEETS AND AERIAL IMAGERY ARE NOT ACCEPTABLE FOR A SITE PLAN.
<input type="checkbox"/> Notice of Commencement	Before you can obtain the first inspection, the Notice of Commencement Form must be submitted to the City of Lakeland Building Inspection Division if the project is over \$2,500. The NOC also needs to be recorded in the clerk of clerks prior to submitting to the city of Lakeland.