

Office of Long-Term Resiliency Subrecipient Quarterly Progress Report (QPR)

Grant No. – Sub. Name:	MT047 – City of Lakeland	
Project Title:	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project	
Funding Awarded:	\$42,986,390.00	
Agreement Period:	10/27/2022 – 10/26/2028	
Primary Points of Contact Information:	<p>Mitigation Team Grants Coordinator, OLTR Phone #850-921-3182 GM email: Joseph.McCormick@commerce.fl.gov Department of Commerce - Office of Long-Term Resiliency</p>	<p>Laurie Smith, Manager, Lakes & Stormwater Phone#863-834-6276 / Email: laurie.smith@lakelandgov.net Lana Braddy, Special Projects Coordinator, Lakes & Stormwater Phone#863-834-3327 /Email: ana.braddy@lakelandgov.net</p>

Activity Reporting Period: April 1, 2025 – June 30, 2025

An update of this report shall be submitted to FloridaCommerce ten (10) calendar days after the end of each quarter.

Section One – Financial Data: PLEASE SUBMIT COPIES OF SUPPORTING DOCUMENTATION FOR LEVERAGE FUNDS USED TO YOUR GRANT MANAGER ON A MONTHLY BASIS.

	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	.00	.00	.00	.00
CDBG-MIT Funds (B)	42,986,390.00	1,225,395.80	2,592,516.40	40,393,873.60
TOTAL Project Funds (A+B)	42,986,390.00		2,592,516.40	40,393,873.60

Section Two – Accomplishments within the Past Quarter:

Updated 9/08/2023.

Following is an overview of significant accomplishments within the past quarter:

April 2025 –

The City finalized and submitted Reimbursement package 005 (City services) to DOC.

The City's Consultant, AECOM, completed the following activities:

- 04/03/2025 and 04/17/2025 – The City and AECOM team attended their regular update TEAMS meeting with DOC to discuss permitting, NEPA Process, requirements, and Design updates. Potential sediment staging areas were identified and discussed.
- April 2025 -The sediment and surface water assessment continued with sample analysis at the lab and AECOM's Texas lab. The results were summarized and presented during the biweekly call with the City and DOC. AECOM also conducted the geotechnical assessment, and the data were utilized in the design process.
- 04/11/2025 -The City submitted the March 2025 MPR.

May 2025 –

- 05/01/2025 and 05/29/2025: The City and AECOM team attended their regular update TEAMS meeting with DOC to discuss the Permitting, NEPA Process, requirements, and Design updates. The AECOM team presented geotechnical and environmental analysis and data.
- 05/14/2025: The DOC staff and City Staff met with the AECOM team at the project site, toured May Manor, and took an airboat ride to tour Lake Bonnet. The AECOM team provided the pump station details and location to the DOC team.
- AECOM continued the geotechnical assessment with sample collection and analysis. The results were summarized and used in the design development.
- AECOM inspected potential sediment management locations.

June 2025–

- 06/12/2025: AECOM submitted Invoice #4 to the City for payment (previously approved by DOC and the City). The City and AECOM teams attended their regular update TEAMS meeting with DOC.
- 06/16/2025: The DOC staff, City Staff, and the AECOM team attended a pre-application meeting with USACE. The following items were discussed:
 - **Dredging and Budget Management:** The team discussed the financial aspects of dredging, considering optional tasks to manage within budget constraints. They explored the possibility of bidding based on a set number of units, allowing flexibility if costs exceed the budget.
 - **Mitigation Strategies:** There was a discussion about whether to use littoral shelves as a mitigation project or to purchase credits for wetland impacts. This decision impacts permit applications and NEPA submittals.
 - **Project Sequencing:** The team emphasized the importance of sequencing tasks such as dredging, culvert replacement, and infrastructure improvements to optimize workflow and minimize disruptions.
 - **Design and Specifications:** Advancing design specifications to meet permitting requirements was highlighted, with plans to include detailed schedules and cost estimates in the 60% design submission.
 - **Agency Coordination:** Upcoming meetings with regulatory agencies, including the Water Management District, were noted as critical for advancing the project.
 - **Communication and Updates:** Regular updates and revisions to plans, especially concerning sediment management and beneficial use, were discussed to keep all stakeholders informed.
 - The meeting reflects a collaborative approach to addressing technical, financial, and regulatory challenges while ensuring the project's objectives are met efficiently.
- 06/26/2025: The City and AECOM teams attended their regular update TEAMS meeting with DOC. AECOM reported that they have completed 55% of the 60% Design of the selected alternative.

Section Three – Issues or risks moving project forward (if any):

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N/A

Section Four – Projected activities to be completed within the following Quarter:

- AECOM will continue with the NEPA Process based on the approved Feasibility Study Report.
- AECOM will complete the 60% design of the selected alternative during the NEPA Review.
- AECOM will continue to coordinate with USACE, FDEP, and Water Management District regarding the permit application.
- The City will submit Reimbursement Invoice 006 to DOC for Consultant Services through April 30, 2025.
- The City will submit Reimbursement Invoice 007 to DOC in July 2025 for City Staff services through February 22, 2025. (*\$470,137.38 invoice is included in the Financial Data of this report*).
- The City will submit a modification to Attachment C in July 2025 to update the schedule leading up to bidding for construction.

Section Five – Required Submissions (Attachments - A(3)(M), D(18), E(5), F):

❖ **Staffing Plan**

- Were there any Staffing changes since last Quarter?
 - *If answered "Yes", please submit the Updated Org. Chart.*

Yes

No

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<p>❖ Fair Housing (<i>Attachment F</i>)</p> <ul style="list-style-type: none"> ➤ Do you Certify that the City of Lakeland will "affirmatively further fair housing" in its community? ➤ Have you already submitted to FloridaCommerce a copy of your Fair Housing resolution or ordinance? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please skip the next bullet point.</i> ➤ <i>If answered "No", please submit with this Report a copy of the Sub-Recipient's fair housing resolution or ordinance.</i> ➤ <i>Submit, in the box below, the name and contact information of the Fair Housing Coordinator.</i> ➤ <i>Provide a copy of the published Fair Housing Coordinator's contact information from the newspaper where listed OR provide, in the box below, the email address for the home page of the Sub-Recipient's website.</i> ➤ <i>Establish a system (spreadsheet) to log all fair housing calls and submit to Florida Commerce GM on a quarterly basis.</i> ➤ <i>Submit to Florida Commerce GM support documentation (as proof) for fair housing activities conducted each quarter.</i> ➤ <i>Submit to Florida Commerce GM a copy of the fair housing poster displayed in the Sub-Recipient's office each quarter.</i> • The Sub-Recipient shall document its fair housing activities by keeping photographs, newspaper articles, sign-in sheets, and copies of handouts in their CDBG-MIT project file and include information about the activities in the comment section of each QPR. 	<p style="text-align: center;">Yes <input checked="" type="checkbox"/></p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p style="color: red;">This is a condition for receipt of CDBG-MIT funds.</p>
<ul style="list-style-type: none"> ➤ Name and contact information of the City of Lakeland's Fair Housing Coordinator: <p>Michael Smith, Housing Programs Manager Phone: (863) 834-3367 Email: Michael.Smith3@lakelandgov.net</p> <ul style="list-style-type: none"> ➤ <i>Email address for the home page of the Sub-Recipient's website.</i> <p>https://www.lakelandgov.net/departments/community-economic-development/housing/fair-housing/</p>		

Updated 9/08/2023

<p>❖ Equal Employment Opportunity (EEO) (<i>Attachment F</i>)</p> <ul style="list-style-type: none"> ➤ Do you Certify that the City of Lakeland and the contractors, subcontractors, subrecipients, and consultants that it hires with CDBG-MIT funds will abide by the Equal Employment Opportunity (EEO) Laws of the United States? ➤ Have you already submitted to Florida Commerce a copy of your EEO resolution or ordinance? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please skip the next bullet point.</i> ➤ <i>If answered "No", please submit with this Report a copy of the Sub-Recipient's EEO resolution or ordinance.</i> ➤ <i>Submit, in the box below, the name and contact information of the EEO Coordinator.</i> ➤ <i>Provide a copy of the published EEO Coordinator's contact information from the newspaper where listed OR provide, in the box below, the email address for the home page of the Sub-Recipient's website.</i> ➤ <i>Establish a system (spreadsheet) to log all EEO calls and submit to Florida Commerce GM on a quarterly basis.</i> ➤ <i>Submit to Florida Commerce GM the list of certified minority-owned business enterprises (MBE) and women-owned business enterprises (WBE) that the Sub-Recipient uses to solicit bids on CDBG-MIT funded construction activities.</i> <p>• The Sub-Recipient will keep all EEO information in their CDBG-MIT project file as well as submitting the information on a quarterly basis in the QPR.</p>	<p>Yes <input checked="" type="checkbox"/></p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>This is a condition for receipt of CDBG-MIT funds</p>
<ul style="list-style-type: none"> ➤ Name and contact information of the City of Lakeland's EEO Coordinator: <p>Ashley Stathatos, Assistant City Manager and Title VI/Nondiscrimination Coordinator 228 S. Massachusetts Ave. Lakeland, FL 33801-5086 Phone: (863) 834-6237 Email: Ashley.Stathatos@lakelandgov.net</p> <ul style="list-style-type: none"> ➤ <i>Email address for the home page of the Sub-Recipient's website.</i> <p>https://www.lakelandgov.net/departments/public-works/ada-accessibility/</p>		

<p>❖ Section 504 and the Americans with Disabilities Act (ADA) (Attachment F)</p> <ul style="list-style-type: none"> ➤ Do you Certify that the City of Lakeland provides access to all federally funded activities to all individuals, regardless of handicap? ➤ Have you already submitted to Florida Commerce a copy of your Fair Housing resolution or ordinance? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please skip the next bullet point.</i> ➤ <i>If answered "No", please submit with this Report a copy of the Sub-Recipient's Section 504/ADA resolution or ordinance.</i> ➤ <i>Submit, in the box below, the name and contact information of the Section 504/ADA Coordinator.</i> ➤ <i>Provide a copy of the published Section 504/ADA Coordinator's contact information from the newspaper where listed OR provide, in the box below, the email address for the home page of the Sub-Recipient's website.</i> ➤ <i>Establish a system (spreadsheet) to log all Section 504/ADA calls and submit to Florida Commerce GM on a quarterly basis.</i> <p>• The Sub-Recipient will keep all Section 504/ADA information in their CDBG-MIT project file as well as submitting the information on a quarterly basis in the QPR.</p>	<p>Yes <input checked="" type="checkbox"/></p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>This is a condition for receipt of CDBG-MIT funds</p>
<p>➤ Name and contact information of the City of Lakeland's Section 504/ADA Coordinator:</p> <p>Kristin Meador, ADA Specialist 228 S. Massachusetts Ave. Lakeland, FL 33801-5086 Phone: (863) 834-8444 Fax: (863) 834-8040 Email: ADASpecialist@lakelandgov.net or Kristin.Meador@lakelandgov.net</p> <p>➤ <i>Email address for the home page of the Sub-Recipient's website.</i> https://www.lakelandgov.net/departments/public-works/ada-accessibility/</p>		
<p>➤ Is FULL Environmental Review completed <u>and</u> approved?</p> <p><i>If answered "Yes", please take photographs or video of all activity locations prior to initiating any construction and submit with your QPR. As the construction progresses, additional photography or videography shall document the ongoing improvements and be submitted quarterly.</i></p> <p>If no, please explain where you are in the environmental process:</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>

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<p>❖ Equipment Tracking <i>(If Construction is part of the Project)</i></p> <p>➤ Any Equipment purchased <u>specifically</u> for this project? <i>If answered "Yes", please submit an up-to-date Equipment Inventory Tracking Log listing the current equipment inventory, equipment service dates, etc. for monitoring purposes.</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>Estimated construction start date (please make sure to review Attachment C as dates should match)</p>	<p>DATE: 06/2026</p>	
<p>❖ Have you received an AUGF for this project?</p> <p>❖ Was the AUGF issued with conditions? If yes, please explain:</p> <p>❖ Estimated <u>expenditure</u> date</p>	<p>No</p> <p>DATE: N/A</p>	
<p>Section Six – Cumulative Section 3 and Project Accomplishments Reporting <i>(Attachments F, G (6))</i> <i>*Only provide hours relevant to the current reporting period.</i></p>		
<p>Complete the Accompanying Excel Spreadsheet for QPR - Section Six Reporting Requirements <i>(Accomplishments, Sec. 3, Beneficiaries, Race/Ethnicity)</i></p>		
<p><i>This report was prepared by:</i> Lana R Braddy</p>	<p>Signature and date: Braddy, Lana</p> <p>Digitally signed by Braddy, Lana Date: 2025.07.09 15:42:47 -04'00'</p>	

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Program:	CDBG-MIT		
Name of Subrecipient:	City of Lakeland		
Project Name:	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project		
Agreement Number:	MT047		
Year:	2025	Quarter:	2

Section 3 Accomplishments

Performance Measure	Projected Total	This Quarter	Total To Date
# of Section 3 Labor Hours	0	0	0
# of Targeted Section 3 Labor Hours	0	0	0
# of Total Labor Hours	0	0	0
Qualitative Section 3 Efforts	Not yet in construction.		

Project Accomplishments

Performance Measure	Projected Total	This Quarter	Total To Date
# acres of newly added or improved green space	0	0	0
# acres of wetlands created	TBD	0	0
# cubic feet of stormwater storage added	TBD	0	0
% decrease in affluent discharged	0	0	0
% decrease in area inundated by flooding	TBD	0	0
% decrease in disruption hours to residents and businesses from impacts of storm events	TBD	0	0
% decrease in NFIP CRS score	0	0	0
% decrease in road closures in target area during a flood	TBD	0	0
% decrease water surface elevation level during a flood	TBD	0	0
\$ estimated flood loss avoidance	TBD	0	0
\$ Funds allocated for water management/flood	TBD	0	0
\$ Funds allocated for water-quality improvements	0	0	0
% increase in acres of cropland protected from flooding	0	0	0
% increase in groundwater infiltration	TBD	0	0
% increase in number of acres converted to open space	TBD	0	0
% increase in pumping capacity	TBD	0	0
# linear feet of streams restored	TBD	0	0
# occupied structures in floodplain	TBD	0	0
# of acres green infrastructure created	TBD	0	0
# of acres green space created	0	0	0
# of acres green space preserved	0	0	0
# of acres no longer vulnerable to flood events	TBD	0	0
# of acres of native vegetation planted	TBD	0	0
# of acres with improved multiple hazard risk mapping	TBD	0	0
# of brownfield acres converted to wetland	0	0	0
# of buildings (non-residential)	0	0	0
# of containment systems constructed	TBD	0	0
# of Elevated Structures	0	0	0
# of fewer outages of critical facilities and utilities	0	0	0
# of green infrastructure projects constructed	0	0	0
# of greenspace users	0	0	0
# of Linear feet of Public Improvement	TBD	0	0
# of Linear Feet of Sewer Lines	0	0	0
# of linear feet of shoreline restored	0	0	0
# of linear feet of stream restored	0	0	0
# of linear feet of trails constructed	0	0	0
# of Linear Feet of Water Lines	0	0	0
# of Linear miles of Public Improvement	TBD	0	0
# of Non-business Organizations benefitting	TBD	0	0

Performance Measure	Projected Total	This Quarter	Total To Date
# of non-invasive species trees planted on project sites	TBD	0	0
# of properties protected from future flooding	TBD	0	0
# of properties with access above 100-yr flood level	TBD	0	0
# of public facilities	TBD	0	0
# of pump stations repaired/replaced	TBD	0	0
# of reduced hours streets are flooded	TBD	0	0
# of residents protected from future flooding	TBD	0	0
# of small water retention devices/systems installed	TBD	0	0
# of storm water projects implemented	TBD	0	0
# of vacant lots repurposed	TBD	0	0
# of water control structures repaired/replaced	TBD	0	0
% reduction in emergency maintenance costs	TBD	0	0
% reduction in energy costs	0	0	0
% reduction in loss of service	0	0	0
% reduction of sanitary sewer overflows	0	0	0
% reduction of watershed nitrate loading	TBD	0	0
% reduction of water surface elevation level	TBD	0	0

Beneficiaries

Performance Measure	Projected Total	Projected Low	Projected Mod	Quarter Total	Total to Date
# of structures harden against future flood events	TBD	TBD	TBD	0	0
# of Persons	7,050	2,020	1,915	0	0

Date Prepared:	7/09/2025
Prepared By:	Lana R. Braddy

Grant No. - Sub Name	Project Title	Funding Award	Agreement Period	QPR Activity Reporting Period
MT047-City of Lakeland	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project	\$42,986,390.00	10/27/2022 - 10/26/2028	04/01/2025 - 06/30/2025
No. of Section 504 and ADA Calls Received For QPR Activity Period	Reason for Call	Caller Phone No.	Caller Email	Resolution

