

Monthly Parking Regulations

Mailing Address: 228 S Massachusetts Avenue, Lakeland, FL 33801

Office Location: 314 E Main Street (Main Street Garage)

Office Hours: Monday - Friday (8:00 A.M. to 5:00P.M.)

Office Phone: (863) 834-6303

PERMIT PLACARD USE:

Use of the parking permit placards shall be solely restricted to the applicant approved permit placard customer. Any attempt to resell or transfer the permit placard to a third party is strictly prohibited. Such case of fraudulent activity may result in termination of parking permit privileges.

1. When parking in any designated permit lot or garage the authorized permit placard must be clearly displayed on either the rear-view mirror or on the driver side dashboard of the vehicle. Placards must be oriented in such a way to be clearly seen from the front of the vehicle, to include having the full permit number facing forward and not obstructed.

LOST/DAMANGED/STOLEN PLACARDS:

There will be a \$5.00 charge to replace any lost or stolen permit placards. You must show a photo I.D. in order to replace lost, damaged or stolen placards.

MONTHLY PATRONS WITHOUT PERMIT PLACARDS MUST NOTIFY PARKING SERVICES OR PAY HOURLY VISITOR RATE:

If a permit customer temporarily misplaces his/her permit placard for any reason, he/she will be required to notify Parking Services in person to verify active permit status and obtain a temporary permit or must pay the hourly meter rate for the lot/garage.

PAYMNET DUE DATE:

Billing takes place on the 1st of the month. To avoid penalties, remit payment by the end of the month. Monthly parking payments that are not received within 30 days will be subject to immediate cancellation of parking privileges.

METHOD OF PAYMENT:

Payment of monthly parking fees may be made in person at City Hall – Finance Customer Billing Office between 8:00am and 4:30pm, Monday through Friday.

LATE PAYMENTS AND SPACE AVAILABILITY

Parking Services policy states that monthly parking spaces will be leased on a 30-day basis, first come, first served. Payments must be received on a monthly basis, or the permit placard will be deactivated, and the space will be sold to the next available customer.

PERMIT VOIDED FROM LATE PAYMENT:

Permit placard customers failing to make their monthly payment by the due date will run the risk of having their access turned off for non-payment. Such activity places the placard status in “void” status and will require the permit holder to visit the Parking Services Administrative Office for permit reactivation after payment has been made in full. The monthly permit placard customer will be required to pay the hourly parking fee for each day parked until the monthly payment and late fee has been received.

MONTHLY PARKING REFUNDS:

Permit holders are not eligible for a refund within the first 30 days of service. If you wish to cancel your permit, you will need to submit the request in writing 10 days prior to the next billing month to avoid additional billings. Upon receiving your cancellation notice, if there is any balance remaining on your account, a check request will be submitted to the City of Lakeland Accounts Payable Office. Please allow 10 to 15 business days for refund processing and mailing.

RESPONSIBILITY FOR DAMAGE, THEFT, OR INJURY:

The City of Lakeland is not responsible for damage to or theft of your vehicle or the contents of the vehicle. The City of Lakeland will not be responsible for any personal injury occurring at the City operated parking facilities.

All City of Lakeland Parking Services Policies and Procedures are subject to change. Please consult the Parking Services website or contact the Parking Services Administrative Offices at 314 E. Main St. for a copy of the current Parking Services policies. The City of Lakeland reserves the right to cancel any month-to-month contract with a 30-day notification to the contract holder. The City of Lakeland will make every effort to accommodate parking elsewhere.

The current monthly Lease rates are as follows:

- Main St. Garage: \$90 plus taxes
- Heritage Garage: \$90 plus taxes
- N. Tennessee Ave. Lot: \$90 plus taxes
- Oak St. Lot: \$90 plus taxes
- S. Tennessee Ave. Lot: \$50 plus taxes
 - Eligible for Downtown Service Industry Employee Parking Program. Downtown businesses may inquire about details & availability at the Parking Services Office.

REV: 11/2024