



RISK MANAGEMENT & PURCHASING  
1140 EAST PARKER STREET  
LAKELAND, FL 33801

**NOTICE**  
**REQUEST FOR PROPOSAL**  
**GROUP VOLUNTARY BENEFITS**  
**SUPPLEMENTAL INSURANCE, ACCIDENT, CRITICAL ILLNESS AND HOSPITAL**

**JULY 2, 2024**

**2024-RFP-260**

The Selection Committee, for the above referenced RFP will be meeting on Monday, July 8, 2024 from 10:00 a.m. until approximately 12:00 p.m., in the Risk Management & Purchasing Bid Room, 2<sup>nd</sup> floor, located at 1140 E. Parker Street, Lakeland, FL 33801. The committee members will be conducting interviews from two (2) firms, pursuant to the above referenced solicitations and other related matters.

\*\*Please note that while this is a publicly noticed open meeting, it will be conducted pursuant to Fla. Stat. 286.0113 (2) (b) 1. And 2. As a result, the presentations will be closed to the public and will be recorded in accordance with Florida statutory requirement. Presentations are scheduled from 10:00 a.m. to 11:30 a.m. The Public meeting will begin at 11:30 a.m.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (*free of charge*) should contact the City of Lakeland ADA Specialist, Kristin Meador, no later than forty-eight (48) hours prior to the proceeding, at (863) 834-8444, Email: [kristin.meador@lakelandgov.net](mailto:kristin.meador@lakelandgov.net). **If hearing impaired**, please contact the **TDD numbers**: Local – (863) 834-8333 or 1-800-955-8771 (TDD-Telecommunications Device for the Deaf) or the **Florida Relay Service** Number 1-800-955-8770 (VOICE), for assistance.