

Office of Long-Term Resiliency Subrecipient Quarterly Progress Report (QPR)

Grant No. – Sub. Name:	MT047 – City of Lakeland	
Project Title:	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project	
Funding Awarded:	\$42,986,390.00	
Agreement Period:	10/27/2022 – 10/26/2028	
Primary Points of Contact Information:	Joseph "Jody" McCormick, FCCM, Mitigation Team Grants Coordinator, OLTR Phone #850-921-3182 GM email: Joseph.McCormick@commerce.fl.gov Department of Commerce - Office of Long-Term Resiliency	Laurie Smith, Manager, Lakes & Stormwater Phone#863-834-6276 / Email: laurie.smith@lakelandgov.net Lana Braddy, Special Projects Coordinator, Lakes & Stormwater Phone#863-834-3327 /Email: ana.braddy@lakelandgov.net

Activity Reporting Period: January 1, 2024 – March 31, 2024

An update of this report shall be submitted to FloridaCommerce ten (10) calendar days after the end of each quarter.

Section One – Financial Data: PLEASE SUBMIT COPIES OF SUPPORTING DOCUMENTATION FOR LEVERAGE FUNDS USED TO YOUR GRANT MANAGER ON A MONTHLY BASIS.

	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	.00	.00	.00	.00
CDBG-MIT Funds (B)	42,986,390.00	.00	.00	42,986,390.00
TOTAL Project Funds (A+B)	42,986,390.00	.00	.00	42,986,390.00

Updated 4/1/2024

Section Two – Accomplishments within the Past Quarter:

Following is an overview of significant accomplishments within the past quarter:

January 2024 - Initial Project Information Public Kick-Off Meeting collaterals were reviewed, approved, and executed.

February 2024 – The City received from DOC Amendment One to the Federally Funded CDBG-MIT Subrecipient Agreement on Feb. 5, 2024, for City approval and signature. A rehearsal meeting was held on Feb. 12, 2024, with internal stakeholders and the City’s Consultant for the Public Kick-Off Meeting. The Initial Project Information Public Kick-Off Meeting was held on Thursday, Feb. 15, 2024, at The Well. 37 residents attended in person, and 24 attended online via GoToWebinar. All materials (including bilingual) can be found on the project website at <https://www.lakelandgov.net/departments/public-works/lakes-stormwater/lake-bonnet-drainage-project/>. The City’s Consultant Drone Survey Team completed a Drone Survey (LIDAR) of the project area.

March 2024—The City’s Consultant is currently performing a Wetlands Survey and has accomplished the following activities: Wildlife Survey, Geotechnical work for the project area, acquisition of Water depths utilizing a dual-frequency sonar depth sounder, and completion of Survey work for the floodplain mitigation studies.

Section Three – Issues or risks moving project forward (if any):

N/A

Section Four – Projected activities to be completed within the following Quarter:

The City’s Consultant will complete the Wetlands and Geophysical Surveys and provide the City with a Draft Public Engagement Plan.

Section Five – Required Submissions (Attachments - A(3)(M), D(18), E(5), F):

<p>❖ Staffing Plan</p> <ul style="list-style-type: none">➤ Were there any Staffing changes since last Quarter?<ul style="list-style-type: none">➤ <i>If answered "Yes", please submit the Updated Org. Chart.</i>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
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<p>❖ Fair Housing (<i>Attachment F</i>)</p> <ul style="list-style-type: none"> ➤ Do you Certify that the City of Lakeland will "affirmatively further fair housing" in its community? ➤ Have you already submitted to FloridaCommerce a copy of your Fair Housing resolution or ordinance? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please skip the next bullet point.</i> ➤ <i>If answered "No", please submit with this Report a copy of the Sub-Recipient's fair housing resolution or ordinance.</i> ➤ <i>Submit, in the box below, the name and contact information of the Fair Housing Coordinator.</i> ➤ <i>Provide a copy of the published Fair Housing Coordinator's contact information from the newspaper where listed OR provide, in the box below, the email address for the home page of the Sub-Recipient's website.</i> ➤ <i>Establish a system (spreadsheet) to log all fair housing calls and submit to Florida Commerce GM on a quarterly basis.</i> ➤ <i>Submit to Florida Commerce GM support documentation (as proof) for fair housing activities conducted each quarter.</i> ➤ <i>Submit to Florida Commerce GM a copy of the fair housing poster displayed in the Sub-Recipient's office each quarter.</i> • The Sub-Recipient shall document its fair housing activities by keeping photographs, newspaper articles, sign-in sheets and copies of handouts in their CDBG-MIT project file and include information about the activities in the comment section of each QPR. 	<p>Yes <input checked="" type="checkbox"/></p> <p>Yes <input checked="" type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p style="color: red;">This is a condition for receipt of CDBG-DR and CDBG-MIT funds.</p>
<ul style="list-style-type: none"> ➤ Name and contact information of the Subrecipient's Fair Housing Coordinator: <p>Michael Smith, Housing Programs Manager Phone: (863) 834-3367 Email: Michael.Smith3@lakelandgov.net</p> <ul style="list-style-type: none"> ➤ <i>Email address for the home page of the Sub-Recipient's website.</i> <p>https://www.lakelandgov.net/departments/community-economic-development/housing/fair-housing/</p>		

<p>❖ Equal Employment Opportunity (EEO) (<i>Attachment F</i>)</p> <ul style="list-style-type: none"> ➤ Do you Certify that the City of Lakeland and the contractors, subcontractors, subrecipients and consultants that it hires with CDBG-MIT funds will abide by the Equal Employment Opportunity (EEO) Laws of the United States? ➤ Have you already submitted to Florida Commerce a copy of your EEO resolution or ordinance? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please skip the next bullet point.</i> ➤ <i>If answered "No", please submit with this Report a copy of the Sub-Recipient's EEO resolution or ordinance.</i> ➤ <i>Submit, in the box below, the name and contact information of the EEO Coordinator.</i> ➤ <i>Provide a copy of the published EEO Coordinator's contact information from the newspaper where listed OR provide, in the box below, the email address for the home page of the Sub-Recipient's website.</i> ➤ <i>Establish a system (spreadsheet) to log all EEO calls and submit to Florida Commerce GM on a quarterly basis.</i> ➤ <i>Submit to Florida Commerce GM the list of certified minority-owned business enterprises (MBE) and women-owned business enterprises (WBE) that the Sub-Recipient uses to solicit bids on CDBG-MIT funded construction activities.</i> <ul style="list-style-type: none"> • The Sub-Recipient will keep all EEO information in their CDBG-MIT project file as well as submitting the information on a quarterly basis in the QPR. 	<p>Yes <input checked="" type="checkbox"/></p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p style="color: red;">This is a condition for receipt of CDBG-DR and CDBG-MIT funds</p>
<ul style="list-style-type: none"> ➤ Name and contact information of the Sub-Recipient's EEO Coordinator: <p>Emily Colon, Deputy City Manager and Title VI/Nondiscrimination Coordinator 228 S. Massachusetts Ave. Lakeland, FL 33801-5086 Phone: (863) 834-6006 Email: Emily.Colon@lakelandgov.net</p> <ul style="list-style-type: none"> ➤ <i>Email address for the home page of the Sub-Recipient's website.</i> <p>https://www.lakelandgov.net/departments/public-works/ada-accessibility/</p>		

<p>❖ Section 504 and the Americans with Disabilities Act (ADA) (<i>Attachment F</i>)</p> <ul style="list-style-type: none"> ➤ Do you Certify that the City of Lakeland provides access to all federally funded activities to all individuals, regardless of handicap? ➤ Have you already submitted to Florida Commerce a copy of your Fair Housing resolution or ordinance? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please skip the next bullet point.</i> ➤ <i>If answered "No", please submit with this Report a copy of the Sub-Recipient's Section 504/ADA resolution or ordinance.</i> ➤ <i>Submit, in the box below, the name and contact information of the Section 504/ADA Coordinator.</i> ➤ <i>Provide a copy of the published Section 504/ADA Coordinator's contact information from the newspaper where listed OR provide, in the box below, the email address for the home page of the Sub-Recipient's website.</i> ➤ <i>Establish a system (spreadsheet) to log all Section 504/ADA calls and submit to Florida Commerce GM on a quarterly basis.</i> <ul style="list-style-type: none"> • The Sub-Recipient will keep all Section 504/ADA information in their CDBG-MIT project file as well as submitting the information on a quarterly basis in the QPR. 	<p>Yes <input checked="" type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p style="color: red;">This is a condition for receipt of CDBG-DR and CDBG-MIT funds</p>
<ul style="list-style-type: none"> ➤ Name and contact information of the Subrecipient's Section 504/ADA Coordinator: <p>Kristin Meador, ADA Specialist 228 S. Massachusetts Ave. Lakeland, FL 33801-5086 Phone: (863) 834-8444 Fax: (863) 834-8040 Email: ADASpecialist@lakelandgov.net or Kristin.Meador@lakelandgov.net</p> <ul style="list-style-type: none"> ➤ <i>Email address for the home page of the Sub-Recipient's website.</i> <p>https://www.lakelandgov.net/departments/public-works/ada-accessibility/</p>		

<ul style="list-style-type: none"> ➤ Did the City of Lakeland meet the required benchmark of 25% Section 3 labor hours and 5% Targeted Section 3 labor hours? ➤ <i>If answered "No", please provide a list of qualitative 'best efforts' made during this quarter as an attachment. Examples of best efforts can be found in 24 CFR 75.15(b).</i> 	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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This report was prepared by: Lana R. Braddy	Signature and date: <i>Lana R. Braddy</i> 04/10/2024
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