

Office of Long-Term Resiliency Subrecipient Monthly Progress Report (MPR)

Grant No. – Sub. Name:	MT047 – City of Lakeland	
Project Title:	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project	
Funding Awarded:	\$42,986,390.00	
Agreement Period:	10/27/2022 – 10/26/2028	
Primary Points of Contact Information:	Joseph "Jody" McCormick, FCCM, Mitigation Team Grants Coordinator, OLTR Phone #850-921-3182 / GM email: Joseph.McCormick@commerce.fl.gov Department of Commerce - Office of Long-Term Resiliency	Laurie Smith, Manager, Lakes & Stormwater Phone#863-834-6276 / Email: laurie.smith@lakelandgov.net Lana Braddy, Special Projects Coordinator, Lakes & Stormwater Phone#863-834-3327 /Email: lane.braddy@lakelandgov.net

Activity Reporting Period: **APRIL 2024**

An update of this report shall be submitted to FloridaCommerce ten (10) calendar days after the end of each month.

Section One – Financial Data:

	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A) *	.00	.00	.00	.00
CDBG-MIT Funds (B)	42,986,390.00	.00	.00	42,986,390.00
TOTAL Project Funds (A+B)	42,986,390.00	.00	.00	42,986,390.00

*** PLEASE SUBMIT COPIES OF SUPPORTING DOCUMENTATION FOR LEVERAGE FUNDS USED TO YOUR GRANT MANAGER ON A MONTHLY BASIS.**

Section Two – Accomplishments within the Past Month:

4/11/2024 – Attended regular update TEAMS meeting with DOC and AECOM staff.
 4/11-19/2024 – The City transitioned Attachment B and Attachment C, migrating DOC’s Amendment One to the City’s Subrecipient Agreement.

4/29-30/2024

4/24-25/2024—Lana Braddy, City of Lakeland, Special Projects Coordinator/Grant Manager, and Shirley Stark, AECOM Project Controls, attended HUD OIG Fraud Awareness and Detection Training in West Palm Beach, FL to obtain the required certification.

AECOM is currently developing a geological model and has accomplished the following activities:

- Resistivity Survey was 95% completed. Water depths were acquired utilizing a dual-frequency sonar depth sounder.
- Geotechnical work for the project area was completed.
- Wetlands Delineation Survey was completed.
 - See detailed Data Collection notes and information on the attached 4/25/24 AECOM presentation.

Section Three – Issues or risks that have been faced with resolutions:

The City relayed to DOC a brief bump-in-the-road regarding budget/deliverables, phases, and invoicing issues in migrating those changes in Activities/Project Deliverables and Project Phases made with DOC’s Amendment One, executed on March 19, 2024. Jody McCormick, DOC Proj. Mngr. will review the proposed migration, and the City will update the AECOM Detailed Invoice Form and Attachments B and C.

Section Four – Projected activities to be completed within the following Month:

- The City is drafting Amendment One to AECOM’s Agreement for Professional Engineering and Environmental Consulting Services to mirror DOC’s Amendment One to the City’s Subrecipient Agreement. A new invoice form will also be developed for AECOM, which will migrate the Activities/Project Deliverables to Amendment One.
- AECOM is preparing a Digital Elevation Model.
- The AECOM team is working on the Feasibility Report.
- AECOM will submit the Draft Public Engagement Plan to the City for review.
- AECOM will submit its first invoice to the City for payment in May 2024. The City will then submit the invoice to DOC for reimbursement to show disbursement activity.

Section Five – Required Submissions:

<p>❖ Attachment B - Project Budget</p> <ul style="list-style-type: none"> ➢ Has the Project Budget changed? <ul style="list-style-type: none"> ➢ <i>If answered "Yes", please submit:</i> <ul style="list-style-type: none"> ◆ <i>The Revised Attachment B for review and approval.</i> ◆ <i>The explanation for the change.</i> 	<p>Yes <input checked="" type="checkbox"/></p>	<p>No <input type="checkbox"/></p>
<p>❖ Attachment C - Activity Work Plan</p> <ul style="list-style-type: none"> ➢ Has the Activity Work Plan/Project Timeline changed? <ul style="list-style-type: none"> ➢ <i>If answered "Yes", please submit:</i> <ul style="list-style-type: none"> ◆ <i>The Revised Attachment C for review and approval.</i> ◆ <i>The explanation for the change.</i> 	<p>Yes <input checked="" type="checkbox"/></p>	<p>No <input type="checkbox"/></p>

❖ Staffing Plan ➤ Were there any Staffing changes? ➤ <i>If answered "Yes", please submit the Revised Staffing Plan which will include the Revised Org Chart and Updated names and Job descriptions.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Equipment Transfer/Disposal and Tracking <i>(If Construction is part of the Project)</i> ➤ Were there Equipment Transferred/Disposed? ➤ <i>If answered "Yes", please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.</i> ➤ Any Equipment purchased <u>specifically</u> for this project? ➤ <i>If answered "Yes", please submit an up-to-date Equipment Inventory Tracking Log listing the current equipment inventory, equipment service dates, etc. for monitoring purposes.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Section Six – Construction/Plan Updates:		
➤ Have you started Construction? ➤ <i>If "No", please provide Estimated Construction Start Date below Date: _____</i> ➤ <i>If answered "Yes", please answer next 3 questions.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
➤ Percentage of Overall Construction/Plan CURRENTLY completed? (Approximate)	_____ %	
➤ Percentage of Overall Construction/Plan EXPECTED to be completed next month? (Approximate)	_____ %	
➤ Have you provided 3 to 5 photos showing Construction or Planning Activities (Outreach meetings, etc....) progress for this month? – <i>If not, please attach photos to this report.</i> ➤ Please remember to submit, 3 to 5 different photos <u>each month</u> showing Construction progress.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<i>This report was prepared by:</i> Lana R. Braddy	Signature and date: <i>Lana R. Braddy</i> 05/09/2024	