

CBDG-MIT Grant Monthly Progress Report (MPR)

Grant No. – Sub. Name:	MT047 – City of Lakeland	
Project Title:	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project	
Funding Awarded:	\$42,986,390.00	
Agreement Period:	10/27/2022 – 10/26/2028	
Primary Points of Contact Information:	<p><i>Tequila James-Murray, Mitigation Team Lead/Grant Manager</i> <i>Phone #850-921-3182 / GM email:</i> tequila.james@deo.myflorida.com <i>DEO - Office of Long-Term Resiliency</i></p>	<p><i>Laurie Smith, Manager, Lakes & Stormwater</i> <i>Phone#863-834-6276 /</i> <i>Email:</i> laurie.smith@lakelandgov.net <i>Lana Braddy, Special Projects Coordinator, Lakes & Stormwater</i> <i>Phone#863-834-3327</i> <i>/Email:</i> lane.braddy@lakelandgov.net</p>

Activity Reporting Period: **JANUARY 2024**

An update of this report shall be submitted to DEO ten (10) calendar days after the end of each month.

Section One – Financial Data:

	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	.00	.00	.00	.00
CDBG-MIT Funds (B)	42,986,390.00	.00	.00	42,986,390.00
TOTAL Project Funds (A+B)	42,986,390.00	.00	.00	42,986,390.00

Section Two – Accomplishments within the Past Month:

1/16/2024 – City staff received Initial Project Information Public Kick-Off meeting collaterals (Elected officials' letters and meeting flyer) from the Consultant (AECOM) for review and comment.

1/18/2024 – City received DOC approval of the following documents: November 2023 MPR, Attachment C – Modification 1, December 2023 MPR, and January 2024 QPR.

1/19/2024 – Meeting invitation letters for the Feb. 15, 2024, Initial Project Information Public Kick-Off Meeting to elected officials and tribes were mailed by the Consultant. The final Meeting flyer is posted on the City project website (English and Spanish versions).

1/22/2024 – City staff received the proposed Press Release and Newspaper Ad for the Feb. 15, 2024, Public Kick-Off meeting from the Consultant for review and comment.

1/25/2024 – English and Bilingual invitations were mailed to property owners identified in the project area by the Consultant for the Feb. 15, 2024 meeting.

1/29/2024 – The rehearsal meeting was set up for Feb. 12, 2024, with internal stakeholders and the Consultant in preparation for the Feb. 15, 2024, Public Kick-Off meeting.

Section Three – Issues or risks that have been faced with resolutions:

None.

Section Four – Projected activities to be completed within the following Month:

The English ad will be published in the Lakeland Ledger on Feb. 1, 2024. Spanish ad is scheduled to be published in La Gaceta on Feb. 2. The FAR ad is being planned. The City project website is being updated with the Initial Project Kick-Off Information Public Meeting and advertised in the City of Lakeland’s ACCESS Newsletter. The meeting will be held on February 15, 2024, from 6 to 8 p.m. Hybrid Virtual meeting access is also available. *(A copy of the Meeting Flyer is attached)*. Beginning Monday, February 19, the AECOM Drone Survey Team will conduct a LiDAR survey of the study area. *(A copy of the Notification is attached)*. Both the Meeting and Survey flyers are printed in English and Spanish.

Section Five – Required Submissions:

<p>❖ Attachment B - Project Budget</p> <ul style="list-style-type: none"> ➤ Has the Project Budget changed? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please submit:</i> <ul style="list-style-type: none"> ◆ <i>The Revised Attachment B for review and approval.</i> ◆ <i>The explanation for the change. -+</i> 	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>❖ Attachment C - Activity Work Plan</p> <ul style="list-style-type: none"> ➤ Has the Activity Work Plan/Project Timeline changed? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please submit:</i> <ul style="list-style-type: none"> ◆ <i>The Revised Attachment C for review and approval.</i> ◆ <i>The explanation for the change.</i> <p><i>*A year date change to the start date of 1a. from 11/23 to 11/22 Due to an unintended change on Modification 1. City staff work began in 11/22.</i></p>	<p>Yes <input checked="" type="checkbox"/></p>	<p>No <input type="checkbox"/></p>

❖ Staffing Plan ➤ Were there any Staffing changes? ➤ <i>If answered "Yes", please submit the Revised Staffing Plan which will include the Revised Org Chart and Updated names and Job descriptions.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Equipment Transfer/Disposal ➤ Were there Equipment Transferred/Disposed? ➤ <i>If answered "Yes", please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Section Six – Construction Updates: <i>(only for GIP and CFHP Agreements)</i>		
➤ Have you started construction? ➤ <i>If answered "Yes", please answer next 3 questions.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
➤ Percentage of Overall Construction CURRENTLY completed? (Approximate)	_____ %	
➤ Percentage of Overall Construction EXPECTED to be completed next month? (Approximate)	_____ %	
➤ Have you provided 3 to 5 photos showing construction progress for this month? – <i>If not, please do so</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<i>This report was prepared by:</i> Laurie Smith and Lana Braddy	Signature and date: <i>Lana R. Braddy</i> <i>02/9/2024</i>	