**MEMORANDUM**

**TO:** Shawn Sherrouse

**THROUGH:** Heath Frederick, Public Work Director

**FROM:** Laurie Smith, Lakes & Stormwater Manager

**DATE:** May 21, 2024

**RE:** **Amendment One to Agreement For Professional Engineering and Environmental Consulting Services Between the City of Lakeland and AECOM Technical Services, Inc. for the Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project**

Attached for your immediate attention and signature is the proposed Amendment One to the Agreement For Professional Engineering and Environmental Consulting Services Between the City of Lakeland and AECOM Technical Services, Inc. (for the Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project).

In 2022, the City of Lakeland was awarded $42,986,390.00 in Community Development Block Grant – Mitigation (CDBG-MIT) funding from the Florida Department of Economic Opportunity, now the Florida Department of Commerce (DOC), for the Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project. On October 27, 2022, the City and the DOC entered a Federally Funded Community Development Block Grant Mitigation Program (CDBG-MIT) Subrecipient Agreement.

Following a competitive bid process, on July 17, 2023, the Lakeland City Commission approved a request to negotiate an Agreement for Professional Engineering and Environmental Consulting Services with the first-ranked firm, AECOM Technical Services, Inc. On November 14, 2023, the City and AECOM entered into said Agreement.

Subsequently, on March 8, 2024, the City and DOC executed Amendment One to the City’s Subrecipient Agreement. Under Amendment One, the timing of some reimbursement payments was advanced to allow the City to invoice the project deliverables more quickly. It also required the City to perform a feasibility study to assess the constructability of the project before proceeding with an environmental assessment under the National Environmental Policy Act (NEPA). Without changing the cost or overall project timeline, Amendment One to AECOM’s Agreement For Professional Engineering and Environmental Consulting Services migrates and reorganizes many of the tasks and deliverables by removing Paragraph 3.9. Scope of Work included in Addendum “A” of the Agreement (that includes City of Lakeland 2023 Request For Qualifications (2023-RFQ-020) and all its Appendices, Addenda, Exhibits, and Attachments) and replaces with the following revised:

**3.9 Scope of Work** *(delineated in the Amendment)*.

All other terms and conditions of the Agreement not otherwise amended remain in full force and effect.

The City Attorney’s office reviewed Amendment One's contents. They considered them non-substantive changes (no increase in dollars or date perimeters of the original Agreement) and would not require City Commission approval.

Attachment