

Lakeland Public Library Digital Image Photo Request Form

100 Lake Morton Drive | Lakeland, Florida 33801 | 863.834.4280 | www.lakelandgov.net/library

COPYRIGHT RESTRICTIONS

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions (including digital reproductions) of copyrighted materials. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. **FAIR USE** specifies that the item requested is to be used for "private study, scholarship, or research." Any formal publication of the item may exceed this specification and the user be liable for copyright infringement.

This institution reserves the right to refuse a request for copying if, in its judgement, fulfillment of the request would be a violation of copyright. This varies from collection to collection and in some cases, cannot be firmly established. The **USER** has the final obligation to determine and satisfy copyright. All items copied from the Lakeland Room at the Lakeland Public Library, when used in a publication, exhibit, or presentation, please reference the following citation:

Name of Collection, Lakeland History Room, Lakeland Public Library, Lakeland, Florida.

I agree to indemnify and hold harmless the Lakeland Public Library, its agents, and employees, against all claims, demands, costs and expenses incurred by copyright infringement or any other legal action arising from the use of these materials.

I have read and agree to abide by the terms and conditions above.

Signature

Date

Email

DIGITAL ITEMS REQUESTED

Print Name

(Delivered via email, formatted as either PDF or 400 dpi/jpg)

Title Scan or Item #