

RFP 1103 Selection Committee Meeting May 4, 2021 Minutes

Selection Committee for the above-mentioned RFP held a selection committee meeting on Tuesday, May 4, 2021 commencing at 10:56 a.m., in the Purchasing Bid Room, located at 1140 E. Parker Street, Lakeland, FL.

Committee Members Present: Robert Chencinski, Safety Coordinator; Joyce Dias, Director of Risk Management & Purchasing; Bryan Riley, Risk Manager.

Other Attendees: Tara Walls, Senior Purchasing Agent; members of the public.

Discussion: The selection committee entertained presentations from all four (4) respondents to the referenced RFP. Tara commenced each presentation with a brief overview of the process and explained that this meeting was closed to the public and being recorded according to Florida statutory requirements. Below are the presentation dates & times:

Foundation Risk Partners LLC dba Acentria	4/30/21	10:07 A.M. – 11:03 A.M.
McGriff Insurance Services		11:12 A.M. – 12:10 P.M.
Willis Towers Watson	5/4/21	10:56 A.M. – 11:59 A.M.
Gallagher		12:18 P.M. – 1:07 P.M.

After the presentations on May 4th, the committee took a break for scoring and reconvened at 1:18 P.M. with a member of the public in attendance at that time. The committee had some discussion and then submitted their scoring/ranking. The results are as follows:

Firms	Score	Ranking
Gallagher	3	1
Foundation Risk Partners LLC dba Acentria	8	2
McGriff Insurance Services	8	2
Willis Towers Watson Midwest Inc	10	4

The committee was in agreement with the ranking and decided to move forward with negotiating a contract with the top ranked firm. There being no further business to come before the Committee, the meeting was adjourned at 1:50 P.M. These minutes are the official minutes of the Selection Committee meeting held on Tuesday, May 4, 2021.

Submitted by: **Tara T. Walls, CPPB, Senior Purchasing Agent**