

**RFP 1036A Selection Committee Meeting April 20, 2021 Minutes**

Selection Committee for the above-mentioned RFP held a selection committee meeting on Tuesday, April 20, 2021 commencing at 8:31 a.m. in the Purchasing Bid Room, 1140 E. Parker Street, Lakeland, Florida.

**Committee Members Present:** Jordan Faison, Engineer II; Rick Fitz-Gordon, LE – IT Manager; Tracy Kirkpatrick, GIS Manager; Kelly Lambert, IT Project Manager Senior; Diana Rivera, Engineer II; Connie Rossman, Computer Application Specialist; Thomas Rossman, Systems Analyst; Brian Solomon, Engineer IV; Phuong Tran, Energy Delivery Engineering Manager.

**Other Attendees:** Tara Walls, Senior Purchasing Agent; one member of the public.

**Discussion:** Tara explained the purpose of today’s meeting was to discuss the demonstrations that we received and scoring/ranking of the firms for this RFP. There was little discussion by committee members. All committee members agreed to submit their score sheets and ranking and the results are as follows:

<b>Firms</b>	<b>Score</b>	<b>Ranking</b>
Schneider Electric Smart Grid Solutions	11	1
SSP Innovations LLC	19	2
TRC	30	3

The committee had a consensus regarding the ranking and agreed to proceed with awarding the RFP to the top ranked firm. Tara will issue the letter of intent as soon as possible. There being no further business to come before the Committee, the meeting was adjourned at 8:40 a.m. These minutes are the official minutes of the Selection Committee meeting held on Tuesday, April 20, 2021.

Submitted by: **Tara T. Walls, CPPB, Senior Purchasing Agent**