



RISK MANAGEMENT & PURCHASING  
1140 EAST PARKER STREET  
LAKELAND, FL 33801

NOTICE  
REQUEST FOR PROPOSAL  
ANNUAL CONTRACT LABOR  
FOR THE  
CITY OF LAKELAND

December 9, 2020

R.F.P. NO. 0265

The City of Lakeland Selection Committee, for the above referenced RFP will be meeting on Thursday December 17<sup>th</sup> 2020 from 8:00 a.m. until approximately 11:00 a.m. At the City of Lakeland Purchasing Conference Room 2<sup>nd</sup> Floor, located at 1140 East Parker St. Lakeland, FL 33801. The committee members will be conducting interviews from four (4) firms, pursuant to the above referenced solicitations and other related matters.

\*\*Please note that while this is a publicly noticed open meeting, it will be conducted pursuant to Fla. Stat. 286.0113 (2) (b) 1. And 2. As a result, the presentations will be closed to the public and will be recorded in accordance with Florida statutory requirement. Presentations are scheduled from 8:00 a.m. to 10:45 a.m... The Public portion of the meeting will begin at 11:00 a.m.

**AS COVID-19 significantly impacts the community, we want to reassure you that the health and safety of our citizens and City staff is extremely important to us. If you would like to attend the meeting, please send me an e-mail, so I may properly accommodate everyone. The City of Lakeland facilities are still under Covid-19 restrictions: social distancing, masks, and temperature checks.**

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (*free of charge*) should contact the City of Lakeland ADA Specialist, Jenny Sykes, M.S., no later than forty-eight (48) hours prior to the proceeding, at (863) 834-8444, Email: [jenny.sykes@lakelandgov.net](mailto:jenny.sykes@lakelandgov.net). **If hearing impaired**, please contact the **TDD numbers**: Local – (863) 834-8333 or 1-800-955-8771 (TDD-Telecommunications Device for the Deaf) or the **Florida Relay Service** Number 1-800-955-8770 (VOICE), for assistance.